



**INDIAN INSTITUTE OF TECHNOLOGY ROPAR
(STUDENT AFFAIRS SECTION)**

ACCOMMODATION FORM FOR SUMMER INTERNSHIP STUDENTS IN HOSTELS AT IIT ROPAR

1. Name of the Faculty Mentor : _____
2. Name of the student Intern : _____
3. Gender (Male / Female) : _____
4. Affiliation of the student intern : _____
5. Full Address of student intern : _____

Email: _____

6. Contact No (Faculty Mentor) : _____ Contact No. (student Intern) _____
7. Period of stay of student intern : From _____ To _____
8. Amount of financial support : Rs. _____

- **Please enclose the offer letter provided by the IIT Ropar.**

9	Category for hostel room rent (Tick <input type="checkbox"/>)	A		B	
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(* To fill the categories please turn overleaf)

10. Date of arrival _____ Time _____ am/pm
11. Date of departure _____ Time _____ am/pm

1. Remarks, if any

Date _____

Signature of the Mentor Faculty

Recommendation of Head of Department

Chief Warden

(For office use only)

Allotted Hostel _____ . Room No. _____ . Duration: From _____ To _____

Accommodation charges paid by the Guest Rs. _____ Vide Receipt No. _____

Caretaker

JA (HM)

AR (HM)

***Types of categories for hostel room rent for internship students during vacation period are given below:-**

Sr. No.	*Category A	*Category B
1.	Internship students of IIT Ropar or other Institute without financial support OR Financial support of Rs. 10,000/- per month or less, who are not entitled to reimbursement of accommodation expenses	Internship students of IIT Ropar or other Institute with financial support above Rs.10,000/- per month
2.	Rs.75/-per day or Rs.1500/- per month whichever is lower	Rs.150/- per day

Terms and Conditions

1. The request for accommodation should be submitted prior to arrival as per existing rules.
2. The Internship students are required to pay hostel room rent and food charges in advance to Student Affairs Section.
3. Separate rooms on shared basis are allotted for boys and girls in hostels.
4. One day minimum charge shall be levied for all bookings unless these are cancelled at least 48 hrs. before the commencement of the occupancy. Similarly, in case a guest fails to occupy the booked accommodation, the same will be cancelled after one day of the booking date.
5. Booking is not permitted for student undergoing medical treatment/ advice and who are suffering from communicable disease or bed ridden or are under post-delivery case.
6. In case of cancelled one day will be counted on 24 hrs. basis or a part thereof commencing the time of arrival.
7. Pets/Dogs/Cats etc. are not allowed in the hostel premises.

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